

Client Profile

IT Consultant		Technician	
Date of Initial Contact			
Client (Company) Name			
Street Address			
City	State	Zip Code	
Client Contact Name & Title			
Contact's Phone Number			
Contact's Fax Number			
Contact's Email Address			
What is the nature of your business?			
How many employees do you have?			
How many employees use computers?			
How many workstations do you have?			
How many laptops do you have?			
How many servers do you have?			
Do you have a diagram of your network?			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
What type of work do you do with your computers?			
<input type="checkbox"/> General Office <input type="checkbox"/> Email <input type="checkbox"/> Distribution <input type="checkbox"/> Manufacturing <input type="checkbox"/> Financials <input type="checkbox"/> eBusiness <input type="checkbox"/> Graphic Design <input type="checkbox"/> Control <input type="checkbox"/> Inventory <input type="checkbox"/> CAD/CAM <input type="checkbox"/> Sales Management <input type="checkbox"/> Other			
Who takes care of your computers for you?			
<input type="checkbox"/> In-house IT support <input type="checkbox"/> Outsourced IT support <input type="checkbox"/> Part-time in-house support			
What are the computer programs (by name) that are most critical to your daily operation?	<i>Name</i>		<i>Function</i>



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Does your company have a website?

- Yes - Who hosts it and what is the address & domain?

- No

Would you like to have a website?

- Yes
- No

Do you see your reliance on the Internet changing in the future?

- Increase
- Decrease
- No Change

Why? _____

Do you use email?

- Yes
- No

Do you have remote access to your network or email?

- Yes
- No

If yes, what type of access do you have?

- Remote Control
- Remote Node
- Terminal Services

Would it be beneficial to have access to your network from home or while traveling?

- Yes
- No

If you could improve one thing about your IT situation, what would it be?

Additional comments:

